

# CONCORD METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710  
www.concordmetroplitandistrict.com

## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** Wednesday, November 6, 2024

**TIME:** 12:00 p.m.

**LOCATION:** MS Teams

**ACCESS:** You can also attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTQzOGFIMTUtYTYzNi00MThkLTg3MmMtYTgzZjJhZml2YWQ4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTQzOGFIMTUtYTYzNi00MThkLTg3MmMtYTgzZjJhZml2YWQ4%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 201 437 66#

### **Board of Directors**

Jeff Evans  
Mike Evans  
Vacancy  
Vacancy  
Vacancy

### **Office**

President  
Assistant Secretary/Treasurer

### **Term Expires**

May, 2027  
May, 2025  
May, 2025  
May, 2025  
May 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Discuss Board Vacancy
  1. Appointment of Board Candidate
  2. Slate of Officers

- F. Review and consider approval of minutes from the August 7, 2024 regular Board meeting (enclosure).
- G. Discuss insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime and authorize membership in the Special District Association for 2025 (enclosure).
  - 1. Consider approval of Resolution Excluding Workers' Compensation (enclosures).
- H. Consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure).

**II. FINANCIAL MATTERS**

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements and Schedule of Cash Position (enclosure).
- B. Review and ratify approval of previous claims totaling \$20,407.60 (enclosure).
- C. Conduct Public Hearing to consider amendment of 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Discuss statutory requirements for an audit. Consider appointment of Wipfli to prepare of 2024 Audit; approval of engagement letter with Simmons & Wheeler P.C. to prepare 2024 Audit (to be distributed).

**III. LEGAL MATTERS**

- A. Discuss and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).
- B. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official ("DEO"), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosures). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

**IV. COVENANT ENFORCEMENT / DESIGN REVIEW**

A. Manager report.

**V. CONSTRUCTION MATTERS**

**VI. MANAGER MATTERS**

A. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).

B. Review and consider approval of 2025 CliftonLarsonAllen LLP Statement(s) of Work (enclosure).

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

**There are no remaining 2024 regular meetings scheduled.**