

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CONCORD METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
MAY 3, 2023

A regular meeting of the Board of Directors of the Concord Metropolitan District (referred to hereafter as the "Board") was convened on Wednesday, May 3, 2023, at 12:00 p.m. This meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Jeff Evans, President
Hank Vanderryst, Secretary/Treasurer
Mike Evans; Assistant Secretary (MS Teams)

Also, In Attendance Were:

Denise Denslow, Shauna D'Amato & Lindsay Ross; CliftonLarsonAllen LLP
Russ Dykstra; Spencer Fane LLP (via MS TEAMS)

ADMINISTRATIVE MATTERS

Call to Order and Approval of Agenda: Ms. Denslow called the meeting to order at 12:00 p.m.

Upon a motion duly made by Director Jeff Evans, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board approved the Agenda as presented.

Disclosures of Potential Conflicts of Interest: Written conflict of interest disclosure statements were filed with the Secretary of State on behalf of the District 72 hours prior to this meeting.

Confirm quorum, location of meeting and posting of meeting notices: A quorum was confirmed and Ms. Denslow noted all notices have been posted.

Administer Oath of Office and Election of Officers: Ms. Brandenburger administered the Oath of Office to Jeffrey Evans. Upon a motion duly made by Director Vanderryst, seconded by Director M. Evans and, upon vote, unanimously carried, the Board approved the slate of officers as follows:

President: Jeffrey Evans
Secretary/Treasurer: Hank Vanderryst
Assistant Secretary: Mike Evans

Public Comment: There were no public comments.

Minutes of February 1, 2023 Regular Meeting: Upon a motion duly made by

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Director Vanderryst, seconded by Director J. Evans and, upon vote, unanimously carried, the Board approved the February 1, 2023 Regular Meeting Minutes.

FINANCIAL MATTERS

Accept March 31, 2023 Unaudited Financial Statements and Cash Position Report: Ms. Ross reviewed the March 31, 2023 Unaudited Financial Statements and Cash Position Report with the Board. Following review and discussion, upon a motion duly made by Director Vanderryst, seconded by Director J. Evans and, upon vote, unanimously carried, the Board accepted the March 31, 2023 Unaudited Financial Statement and Cash Position Report.

Ratify Approval of Claims Totaling \$25,667.50 and Directors' Fees: Ms. Ross reviewed the claims and Directors' fees with the Board. Following review, upon a motion duly made by Director Vanderryst, seconded by Director J. Evans and, upon vote, unanimously carried, the Board ratified the claims totaling \$25,667.50 and Directors' Fees as presented.

Approve Draft 2022 Audit: Ms. Ross reviewed the draft 2022 Audit with the Board. Following review, upon a motion duly made by Director J. Evans, seconded by Director Vanderryst and, upon vote, unanimously carried the Board approved the 2022 Audit, subject to legal final review and receipt of a clean opinion from the Auditor.

LEGAL MATTERS

None.

MANAGER MATTERS

Landscape Maintenance Updates: Ms. Denslow noted there were no updates to report.

1. **Ratify DesignScapes, Inc. Monument Sign Landscape 2023 Agreement:** Upon a motion duly made by Director J. Evans, seconded by Director Vanderryst and, upon vote, unanimously carried, the Board ratified the DesignScapes, Inc. Monument Sign Landscape 2023 Agreement.

Updates on Design Review: Ms. Denslow provided an update to the Board review the Concord Business Center Design Guidelines.

DIRECTOR ITEMS

None.

OTHER BUSINESS


Quorum for Next Meeting – August 2, 2023 Regular Meeting at 12:00 p.m.: The Board confirmed a quorum for the August 2, 2023 meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, Director J. Evans adjourned the meeting at 12:38 p.m.

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Respectfully submitted,

By 
Secretary for the Meeting