

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
CONCORD METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
FEBRUARY 2, 2021

A special meeting of the Board of Directors of the Concord Metropolitan District (referred to hereafter as the “Board”) was convened on Tuesday, February 2, 2021, at 12:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft TEAMS. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Jeff Evans, President
Hank Vanderryst, Secretary/Treasurer
Mike Evans, Assistant Secretary
Brian Miller, Assistant Secretary

Also, In Attendance Were:

Denise Denslow, Krista Baptist, Jason Carroll & Sandy Brandenburger;
CliftonLarsonAllen LLP
Russ Dykstra; Spencer Fane LLP
Ryan Ghesquiere; DesignScapes

CALL TO ORDER

Director Jeff Evans called the meeting to order at 12:03 p.m.

APPROVAL OF AGENDA

DECLARATION OF QUORUM/DIRECTOR QUALIFICATIONS/ DISCLOSURE MATTERS

Written conflict of interest disclosure statements were filed with the Secretary of State on behalf of the District 72 hours prior to this meeting.

PUBLIC COMMENTS

There were no public comments.

ADMINISTRATIVE MATTERS

Quorum/Confirmation of Meeting Location/Posting of Notice: Ms. Denslow confirmed the presence of a quorum and the Board excused the absence of Director Gregg Miller.

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Review and Approve Minutes of the November 3, 2020 Special Board Meeting

Upon a motion duly made by Director Jeff Evans, seconded by Director Miller, and upon a vote, unanimously carried, the Board approved the November 3, 2020 Special Board Meeting Minutes.

FINANCIAL MATTERS

Accept December 31, 2020 Unaudited Financial Statements and February 2021 Cash Position: Mr. Carroll reviewed the unaudited financial statements and cash position for the period ending December 31, 2020 with the Board. Following discussion, upon motion duly made by Director Jeff Evans, seconded by Director Vanderryst, and upon vote unanimously carried, the Board accepted the unaudited financial statements and cash position as presented.

Ratify Payment of Claims and Approve Directors' Fees: Mr. Carroll reviewed the payment of claims in the amount of \$18,180.79 for ratification.. Following discussion, upon motion duly made by Director Jeff Evans, seconded by Director Vanderryst, and upon vote the Board ratified the payment of claims in the amount of \$18,180.79 and approved Directors' Fees.

2020 Audit Engagement Letter: Upon motion duly made by Director Miller, seconded by Director Vanderryst, and upon vote unanimously carried, the Board approved the 2020 Audit Engagement Letter with Simmons & Wheeler.

MANAGER ITEMS

Other

Ms. Denslow presented the annual contract with DesignScapes for ratification of season 2020-2021.

Upon a motion duly made by Director Jeff Evans, seconded by Director Miller, and upon a vote, unanimously carried, the Board ratified the annual contract with DesignScapes.

Landscape Maintenance Updates

Mr. Ghesquiere provide updates to the Board.

Referrals

None.

LEGAL MATTERS

Other:

None.

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Confirm Next Regular Board Meeting: Tuesday, May 4, 2021 at 12:00 p.m. at CliftonLarsonAllen LLP at 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111 or Microsoft TEAMS pending COVID-19 restrictions

A quorum was confirmed.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 12:19 p.m.

Respectfully submitted,

By 
Secretary for the Meeting